CRA SAMPLE

F08 Change request

Blank template · Nordwald Wärmetechnik GmbH, networked wood chip boiler NWT HACKTHERM 60 connect

Publisher	OT-Cyber.de, Max Gilg, Rosenheim
Sample company	Nordwald Wärmetechnik GmbH, networked wood chip boiler NWT HACKTHERM 60 connect (fictitious)
Note	Free sample, not legal advice

Fill in the fields, approve with date and signature, file according to document control.

1 Purpose and scope

Every change to the boiler, control system, gateway, portal or app is requested, assessed for safety and for substantial modification, and approved (P12). A substantial modification would require a new conformity assessment.

How to fill in this form

Fill in the fields with the details of your company. Below each table and next to each field there is an example from the sample company for orientation. Refer to evidence by number (e.g. ticket or form). Finally approve with date and signature and file according to document control.

2 Document control

Field	Entry
Document no.	
Version, status	
Scope	
Author	
Checked by	
Approval	
Next review	
Confidentiality	
Filing	

3 Change request: overview

Request	Change	Safety	Substantial	Approval

Example row from the sample: Request: NWT-CHG-2027-001 · Change: Gateway 1.4.1, bug fix · Safety: no · Substantial: no · Approval: 15.05.2027

Field	Entry	Example from the sample
Check declaration		At every approval: does declaration D11 cover …
Substantial modification check		New function or new risk not assessed in D06 or …
Example CHG-2027-007		New maintenance authorisation function: risk …

4 Terms and abbreviations

CHG: change request (number range)

NWT: abbreviation of the sample company in document and ticket numbers

TLS: encryption of the connection

5 Revision history and approval

Version	Date	Change	Approval

Approved (name, function, date, signature): _____ · Free sample from OT-Cyber.de, not legal advice. Company, persons, serial numbers and data are entirely fictitious.