CRA SAMPLE

F12 Training record

Blank template · Nordwald Wärmetechnik GmbH, networked wood chip boiler NWT HACKTHERM 60 connect

Publisher	OT-Cyber.de, Max Gilg, Rosenheim
Sample company	Nordwald Wärmetechnik GmbH, networked wood chip boiler NWT HACKTHERM 60 connect (fictitious)
Note	Free sample, not legal advice

Fill in the fields, approve with date and signature, file according to document control.

1 Purpose and scope

Records training of the two responsible persons, the installers and the partners on security, reporting and commissioning, with an effectiveness check (P17).

How to fill in this form

Fill in the fields with the details of your company. Below each table and next to each field there is an example from the sample company for orientation. Refer to evidence by number (e.g. ticket or form). Finally approve with date and signature and file according to document control.

2 Document control

Field	Entry
Document no.	
Version, status	
Scope	
Author	
Checked by	
Approval	
Next review	
Confidentiality	
Filing	

3 Training record: overview

Date	Topic	Participants	Trainer	Effectiveness

Example row from the sample: Date: 01.03.2027 · Topic: Initial security configuration · Participants: 4 installers · Trainer: Weiß · Effectiveness: Trial commissioning

4 Procedure of the 2027 reporting drill

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Example from the sample: Scenario: Sichtwerk reports exploitation of a vulnerability in the gateway on a Friday evening

Field	Entry	Example from the sample
Evidence		Signed attendance lists, test results and drill …

Describe your status here, specifically and with a date. Example from the sample: Annual plan 2028: reporting drill in September, refresher on initial configuration for all installers in April, training of new dealers before delivery.

5 Terms and abbreviations

CRA: Cyber Resilience Act, Regulation (EU) 2024/2847

6 Revision history and approval

Version	Date	Change	Approval

Approved (name, function, date, signature): _____ · Free sample from OT-Cyber.de, not legal advice. Company, persons, serial numbers and data are entirely fictitious.